

## COUNCIL PROCEEDINGS

The Thermopolis Town Council met in regular session September 5, 2023, at 7 pm at Town Hall. Present were Mayor Adam Estenson, Council members Bill Malloy, John Dorman Sr., and Rachel Hughes. Also present were Mayor/Codes Administrative Assistant Jim Jeunehomme, Clerk/Treasurer Tracey Van Heule, Police Chief Pat Cornwell, Town Engineer Anthony Barnett and Town Attorney Marshall Keller. Council Member Dusty Lewis was absent.

AGENDA: Following the pledge of allegiance, Dorman made a motion, seconded by Malloy and carried to approve the agenda as written.

MINUTES: Malloy made a motion, seconded by Hughes and carried to approve the Council meeting minutes from August 1 and 15, 2023.

BILLS: Malloy made a motion, seconded by Dorman and carried to approve the General, Enterprise and Special Fund bills for August 2023.

STREETS IMPROVEMENT ACCOUNT: Malloy made a motion, seconded by Dorman and carried to approve opening a new account for streets improvement. The funding will come from the direct distribution from the state that was larger than budgeted.

CITIZEN PARTICIPATION: CATERING PERMITS: Dorman made a motion and Malloy seconded to approve three catering permits for OEB Saloon and one for Shorty's. The first is for the Cavin cookie jar auction at the fairgrounds on September 9, the second is for the Gottsche Boots & Bling on September 16 and the third is for a wedding reception on September 23, 2023. The Shorty's permit is for the Farm Bureau Banquet on September 30 from 3pm to midnight. All permits were for the fair building. Motion carried. Fair Board approval was received.

HOT CITY OUTDOOR ALLIANCE: Wade Lippincott, representing the group, provided information on the 8<sup>th</sup> street boat ramp. A motion was made by Malloy, seconded by Dorman and carried to approve the 16' x 16' boat ramp (funded by the Alliance and sponsors) and to provide help in removing trees in the area.

CHAMBER OF COMMERCE: MERI ANN DORMAN: Malloy made a motion, seconded by Hughes and carried to allow for a street closure on October 26, for Moonlight Madness between 4<sup>th</sup> and 5<sup>th</sup> streets, on Broadway from 5:30 pm to 9pm. Malloy made a motion, seconded by Hughes and carried to allow the lighted Christmas parade and corresponding street closures on December 2, 2023.

CITIZEN PARTICIPATION: AMANDA COXBILL: Coxbill noted she would like to be involved with the re-habilitation committee for Family Park and was concerned about the lack of trees. Estenson noted new equipment was coming for the park. Trees and picnic areas will be discussed after installation.

DEPARTMENT REPORTS: The Police report, the Streets and Alleys, Water, Wastewater, Sanitation and Landfill reports and Engineering reports were available for review.

TOWN ATTORNEY: SECOND READING OF THE TOBACCO ORDINANCE: Keller read the ordinance, which updates the town code definition of tobacco. Malloy made a motion, seconded by Hughes and carried to approve the second reading of the ordinance.

ADMINISTRATION: FAMILY PARK EQUIPMENT: Jeunehomme noted equipment for Family Park was ordered and came in under budget. However, an additional \$6,160 is needed for fall material and plans are to re-allocate funds within the one-cent budget. Discussion ensued on timelines, the old equipment, the fall area and table areas with shade similar to Bi-centennial Park.

ADMINISTRATION: OTHER: Jeunehomme noted the single bid for the streetsweeper was publicly opened on September 5 at 2pm. The bid was from Joe Johnson for an Elgin Pelican Street sweeper for \$268,364.00. Dorman made a motion and Malloy to approve the bid, contingent upon staff review. Discussion ensued on the 2009 current machine, the differences between an air and mechanical sweepers and the lack of parts for the old machine. Motion carried.

ADMINISTRATION: ORDINANCE DISCUSSION: Discussion ensued on changing several ordinances including signs, RV parking, fluoride and home occupation permits.

MAYOR & COUNCIL: Hughes made a motion, seconded by Dorman and carried to adjourn at 7:45 pm. The next Council meeting is September 19, 2023, at 7pm.

BILLS: A & I Dist., Oil, \$1,743.11; AFLAC, Insurance, \$113.12; American Welding & Gas, Rental & Gas, \$134.76; BCN, Phone, \$69.61; Big Horn Water, Rental, \$31.50; Brenntag, Lime, \$10,255.13; Carquest, Supplies, \$1,184.03; Caselle, Software Support, \$748.00; Chamber of Commerce, Grant Fee, \$450.00; WYDOT, Plates, \$30.00; Econo Sign, Street Signs, \$1,732.72; E Force, Fees, \$1,996.00; Energy Labs, Fees, \$3,137.00; Engineering Assoc., Service, \$10,057.68; Ferguson, Software & Parts, \$4,327.43; Floyd's, Parts, \$1,322.19; Galls, Uniforms, \$498.62; Grainger, Parts, \$2,436.47; Great West Trust, Retirement, \$940.00; Hawkins, Chlorine & Rental, \$2,446.00; High Plains Power, Service, \$59.93; HSC, Phone, \$91.40; HS Vet Clinic, Contract, \$955.00; HSCSD#1, Fuel, \$4,297.65; HSC Sheriff, Jail Fees, \$85.00; HSC Treasurer, Taxes, \$77.89; Independent Record, Service, \$285.00; Insurance Trust, Premiums, \$33,520.00; Jadeco, Service, \$12,894.43; Jim Jeunehomme, Mileage Reimbursement, \$172.92; Ron Jurovich, Service, \$900.00; Keller Law 4,400.00; Laird Sanitation, Service, \$100.00; Legion Golf Club, Quarterly Funding, \$15,000.00; Limb Walkers, Service, \$2,600.00; Mary Riley, Utility overpayment, \$70.00; Mid-American Research, Supplies, \$202.22; Scott Miller Construction, Concrete, \$6,830.25; Murdoch, Diesel, \$3,280.15; NCPERS, Life Ins., \$208.00; Office of State Lands, Loan, \$50,000.00; One Call, Fees, \$46.50; Pitney Bowes, Lease, \$163.83; Playground Boss, Equipment, \$49,980.00; Postmaster, Postage, \$656.77; Range, Service, \$551.18; Rocky Mt. Power, Service, \$18,250.71; Secretary of State, Notary, \$60.00; Sherwin Williams, Parts, \$657.99; Robert Stehlin, Service, \$412.50; Tegeler, Notary Bond, \$50.00; Thermopolis Hardware, Supplies, \$631.25; Tony's TLC, Parks Contract, \$10,530.00; TOT General, Acct'g & Collection, \$13,725.00; TOT Office, Petty cash, \$58.49; TOT, Depreciation & Utilities, \$79,555.10; Tractor & Equip., Parts, \$4,327.97; Tumbleweed, Propane, \$140.96; Unum, Life Ins., \$106.48; James Van Heule, Reimburse for Parts, \$77.32; Veolia WTS, Chemicals,

\$12,866.28; Verizon, Phone, \$467.15; Visa, Supplies, \$1,836.47; VSP, Insurance, \$326.30; Workforce Services, Workers Comp., \$2,829.18; WY Gas, Service, \$251.70; WY Retirement, Retirement, \$25,906.29; WY.Com, Service, \$540.00; Payroll, \$100,438.63; Payroll Taxes, \$36,954.02.

ATTEST:

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Tracey Van Heule, Clerk/Treasurer

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Adam Estenson, Mayor